

The background of the entire page is an aerial photograph of a city skyline, likely Sydney, Australia, featuring numerous skyscrapers and a winding river. The image is covered with a semi-transparent blue filter. The text is white, providing a high-contrast look.

# FTA

FINANCE & TREASURY ASSOCIATION

# Mentoring Program 2019

# BECOMING A MENTOR

## Duration

The FTA's Mentoring Program is a semi-formal, one-on-one and face-to-face (if applicable) program that is open to all members of the FTA. This program runs from August 2019 until June 2020.

## Benefits of Mentoring

Mentoring is a relationship based on an exchange of knowledge, experience and goodwill. Mentors help someone less experienced gain confidence, clearer purpose, insight and wisdom. In turn, the Mentor is able to impart their knowledge and experience, perhaps gaining skills in coaching, as well as being able to 'give back' to their community.

There are many benefits to participating in the FTA Mentor Program:

### Benefits to the mentor

- Develop your mentoring and coaching skills
- Give back to your profession
- Stay in touch with emerging issues relevant to less experienced F&T practitioners
- Earn CPD hours
- Reflect on your own career goals and practices



# BENEFITS

## **Benefits to the mentee – working in the profession**

- Personalise your professional development
- Learn from those more experienced in the Finance and Treasury profession
- Gain an outside perspective to workplace related challenges
- Build your network
- Target your areas for career development and professional growth

## **Benefits to the mentee – Students & Pathways Members**

- Provides assistance with transitioning from studying to the workplace
- Helps you identify areas of interest in Finance and Treasury
- Develops your communication skills
- Helps you set goals
- Provides an opportunity to review your CV
- Helps you prepare for interviews
- Offers networking opportunities

## **What is a Mentor?**

A mentor in the mentor program is the person providing the guidance and assistance to the mentee in the areas of Finance & Treasury that they are seeking assistance with.

## **What is a Mentee?**

A mentee in the mentor program is the person receiving the guidance and assistance from the mentor in the areas of Finance & Treasury that they require mentoring in.

## **Matches**

Matches will be made on a best endeavour process to match both geographic locations, and the areas of experience sought by mentee's.



# BECOMING A MENTOR



## Contact between mentoring pairs

For the duration of the program mentors and mentees are responsible for the ongoing contact with each other and are strongly encouraged to maintain regular communication to ensure a worthwhile relationship.

The format of the relationship will be determined by the pair and may include email, phone, Skype or face-to-face meetings. We recommend at least one hour of contact per month for the duration of the program.

## State Networking Events

If you are in the same city, we encourage you to make a point of catching up at the FTA Networking Events through the year, or at our Annual Conference in November – visit the website for all the dates – [www.financetreasury.com.au](http://www.financetreasury.com.au)

These are a great opportunity to catch up with other peers in the industry in a relaxed and informal setting. We also encourage you to bring along a prospective member who may benefit from this interaction.

## How

To apply, send your expression of interest to: [membership@financetreasury.com.au](mailto:membership@financetreasury.com.au), including a copy of your latest resume, and/or a link to your LinkedIn bio.

# FAQ's

## **Q. What if I am not suited to my mentor/mentee?**

A. In the unlikely event that mentors/mentees feel they are not suited, please contact the Membership Manager who will discuss the situation and discuss arrangements that could be made. These situations will be dealt with on a case by case basis and outcomes may vary depending on the specific situation.

## **Q. How often would I meet with my mentor/mentee?**

A. It is anticipated that in order to benefit from the relationship mentors and mentees should connect for 1 hour/per month at least. Pairs may meet more regularly and this is encouraged. Times of meetings may change during the relationship as the needs of the mentor/mentee change. There are a number of ways meetings might occur - via e-mail, phone, Skype or face to face.

## **Q. What will we talk about?**

A. It is a good idea to plan meetings ahead and set goals for each meeting. The mentee can develop a list of questions they would like advice or feedback on and the mentor could develop a list of experiences they wish to share which may help the mentee. It is important to keep the discussions about work related issues that will assist in the professional development of the mentee and mentor.

## **Q. Can the mentoring relationship continue after the FTA Mentor Program is completed?**

A. The mentoring relationship can be continued informally once the mentor program is completed, however the relationship will not be acknowledged by the FTA. Both mentor and mentee are welcome to apply for the program the following year; however they will be assigned different partners. Mentees are also encouraged to become mentors after they have completed the program, if they feel they have the expertise.



[www.financetreasury.com.au](http://www.financetreasury.com.au)